

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
FEBRUARY 22, 2017 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

Vice President Diane Klein called the meeting to order at 6:33 p.m.

2. Roll Call

Mike Bock	A	Anne Richmond	P
Laura Frye	P	Carolina Schottland	A
Diane Klein	P	Cathy Warner	A
Kathy Oetker	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Deb Allen, Head of Youth Services	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Anne Richmond made a motion to accept the agenda as written, Laura Frye seconded. All Trustees present, Frye, Klein, Oetker and Richmond, voted aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

No public present.

6. Approval of Minutes

a. Board Meeting Minutes for January 25, 2017

Laura Frye made a motion to approve the Board Meeting Minutes for January 25, 2017, Anne Richmond seconded. The following Trustees, Frye, Oetker and Richmond, voted aye. Trustee Klein abstained. Motion carried.

7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 716 and # 716A

Laura Frye made a motion to approve Warrant #716, Kathy Oetker seconded. On a roll call vote all Trustees present, Frye, Klein, Oetker and Richmond, voted aye. Motion carried.

Laura Frye made a motion to approve Warrant #716A, Kathy Oetker seconded. On a roll call vote all Trustees present, Frye, Klein, Oetker and Richmond, voted aye. Motion carried.

c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
November	.527%	.20%
December	.596%	.20%
January	.590%	.20%

8. **Communications:**

a. **Department Report – Youth Services:** Debbie Allen highlighted the Youth Services page on the website and updated the Board on activities in Youth Service.

9. **Library Director's Report:** Jim presented the Director's Report as written

10. **Action Items**

a. Action on Insurance Policy

Laura Frye made a motion to approve the AM Trust proposal, Anne Richmond seconded. On a roll call vote all Trustees present, Frye, Klein, Oetker and Richmond, voted aye. Motion carried.

b. Ratify Semi-Annual Report of Receipts and Disbursements for Second Half 2016 (50 ILCS 305/1)

Anne Richmond made a motion to ratify the Semi-Annual Report of Receipts and Disbursements for Second Half 2016 (50 ILCS 305/1), Laura Frye seconded. On a roll call vote all Trustees present, Frye, Klein, Oetker and Richmond, voted aye. Motion carried.

11. **Executive Session:** None

12. **General Good and Welfare**

13. **Adjournment**

Vice President Diane Klein adjourned the meeting at 7:52 p.m.

Respectfully submitted,

Name: _____ Date: _____

Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____

Anne Richmond,
Secretary, Library Board of Trustees