

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
April 26, 2017 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the meeting to order at 6:35 p.m.

2. Roll Call

| | | | |
|--------------|---|---------------------|---|
| Mike Bock | P | Anne Richmond | P |
| Laura Frye | P | Carolina Schottland | P |
| Diane Klein | P | Cathy Warner | P |
| Kathy Oetker | P | | |

| | |
|---------------------------------------|---|
| Jim DiDonato, Executive Director | P |
| Robbyn Allbee, Administrative Manager | P |

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Laura Frye made a motion to approve the agenda as presented, Anne Richmond seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Debbie Jones, Newly Elected Trustee
Lisa Marie Smith, Newly Elected Trustee
Sir Edmund Hillary, Therapy Dog in Training

6. Approval of Minutes

a. Board Meeting Minutes for March 22, 2017

Mike Bock made a motion to approve the Board Meeting Minutes for March 22, 2017 as presented, Laura Frye seconded. The following Trustees, Bock, Frye, Oetker, Richmond, Schottland and Warner, voted Aye, Trustee Klein Abstained. Motion carried.

7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 718

Laura Frye made a motion to approve Warrant #718, Anne Richmond seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

c. Investment Rates:

| | Illinois Funds | State Bank of the Lakes |
|----------|----------------|-------------------------|
| January | .590% | .20% |
| February | .622% | .20% |
| March | .701% | .20% |

8. Communications:

Jim passed out Invitations to Mayor Linda Soto's going away party and a lovely thank you note from a patron.

9. Library Director's Report

Cathy Warner and Mike Bock asked to be included in Jim's upcoming performance evaluation.

Diane Klein asked if Maintenance staff could make sure the raised beds were well supported to avoid any accidental tipping or falling.

10. Action Items

a. Action on Bid Proposal for Purchase of Self-Check Machine

Laura Frye made a motion to reject all bids for the Self-Check machine as non-compliant, Anne Richmond seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

b. Action on Purchase of a Self-Check Machine

Anne Richmond made a motion to purchase a Self-Check machine from Bibliotheca at a cost not to exceed \$14,413.00, Mike Bock seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

c. Selection of Proposal to Conduct Seal Coat Services

Anne Richmond made a motion to accept the Prevailing Wage estimate from Petersen Sealcoating & Paving for \$6,113.00, Mike Bock seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

d. Adoption of a Resolution Approving Election Results and Receipt of Canvas of April 4, 2017 Consolidated Election

Anne Richmond made a motion to resolution 04-26-2017-ELECTIONCANVAS, a Resolution Approving Election Results and Receipt of Canvas of April 4, 2017 Consolidated Election, Carolina Schottland seconded. The following Trustees, Bock, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Trustee Frye Abstained. Motion carried.

e. Action on an Ordinance Setting Non-resident Library Card Fee

Laura Frye made a motion to approve Ordinance 04-26-2017-NON-RES-FEE, setting the Non-resident Library Card Fee at \$217.47, Anne Richmond seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

11. **Executive Session:** None

12. **General Good and Welfare**

13. **Adjournment**

President Cathy Warner adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Anne Richmond,
Secretary, Library Board of Trustees