

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
July 26, 2017 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. **Call to Order:** President Anne Richmond called the meeting to order at 6:30 p.m.

2. **Roll Call**

Laura Frye	P	Anne Richmond	P
Debbie Jones	P	Carolina Schottland	P
Diane Klein	6:32 p.m.	Lisa Marie Smith	P
Kathy Oetker	A		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Marina Stevens, Head of Adult Services	P

3. **Pledge of Allegiance:** All present recited the Pledge of Allegiance

4. **Approval of Agenda**

Laura Frye made a motion to approve the Agenda as written, Debbie Jones seconded. All Trustees present, (Frye, Jones, Klein, Richmond, Schottland and Smith), voted Aye. Motion Carried.

5. **Public Introductions and Comment:** No public was present

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. **Approval of Minutes**

A. Board Meeting Minutes for June 28, 2017

Laura Frye made a motion to approve the Board Meeting Minutes for June 28, 2017, Lisa Marie Smith seconded. All Trustees present, (Frye, Jones, Klein, Richmond, Schottland and Smith), voted Aye. Motion Carried.

7. **Financial Business**

A. Bookkeeping Report

B. Vendor's List - Warrant # 721

Laura Frye made a motion to approve Warrant #721, Diane Klein seconded. On a Roll Call vote, all Trustees present, (Frye, Jones, Klein, Richmond, Schottland and Smith), voted Aye. Motion Carried.

C. Investment Rates:

	Illinois Funds	State Bank of the Lakes
April	.776%	.20%
May	.794%	.20%
June	.872%	.20%

8. Communications:

A. Adult Services Report – Marina Stevens

Marina brought the Board up to date on the programs Adult Services is offering and gave a peek into what is coming up. Carolina Schottland asked if the library had “The Great Courses” and how patrons were utilizing the Cricut machine. Lisa Marie Smith inquired about “Mango” instead of Rosetta Stone. Marina found Great Courses not to circulate well at the library. Adult Services will work on making the Cricut machine available to the public. Jim and Marina noted that Rosetta Stone seems to have better appeal now than other language platforms, though we will keep this option in mind as an additional resource. Marina discussed the Weeding Project progress and about upcoming projects. The possibility of a Seed Library was discussed and Diane Klein asked what our policy was regarding pornography on the computer after a client of hers noticed a child she thought was age 12 watching pornography on the Adult Services computers. Trustees reviewed several options for implementing a seed bank. This is something for consideration at a later time, after working through the logistics of processing and organizing a potentially large variety of seeds residents may donate. Jim and Marina discussed the library’s policy of internet access. Jim asked if the patron mentioned her concern to any library staff; that person did not. Jim conveyed some alternative solutions for patrons who notice what they feel is inappropriate material.

9. Library Director’s Report: Jim presented the Director’s Report as written

10. Action Items

A. Action on Community Assistance in Response to Storm Damage

No action was taken, but several ideas were put forth:

- Debbie Jones suggested Library staff could sort through the donations and weed them on condition. Anne Richmond volunteered to do this.
- Lisa Marie Smith offered to look for Grant Money for the school.
- It was suggested the excess books be re-gifted to the community

11. Executive Session: None

12. General Good and Welfare

13. Adjournment: Debbie Jones made a motion to adjourn at 8:37 p.m., Anne Richmond seconded. All Trustees present, (Frye, Jones, Klein, Richmond, Schottland and Smith), voted Aye. Motion Carried.

Respectfully submitted,

Name: _____ Date: _____

Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____

Kathy Oetker,
Secretary, Library Board of Trustees