

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
June 28, 2017 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call

Laura Frye
Debbie Jones
Diane Klein
Kathy Oetker

Anne Richmond
Carolina Schottland
Lisa Marie Smith

Jim DiDonato, Executive Director
Robbyn Allbee, Administrative Manager
Deb Allen, Head of Youth Services

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Approval of Minutes

A. Board Meeting Minutes for May 24, 2017

7. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 720
- C. Investment Rates:

	Illinois Funds	State Bank of the Lakes
March	.701%	.20%
April	.776%	.20%
May	.794%	.20%

8. Communications:

A. Youth Services Report – Deb Allen

9. Library Director's Report

10. Action Items

- A. Action on Intergovernmental Agreement with Electronic Content Consortium
- B. Action on Prevailing Wage Ordinance (820 ILCS 130/9)
- C. Action on .02% Building Maintenance Levy (Updated)
- D. Action on Travel Expense Reimbursement Policy
- E. Action on Long Range Plan Project - Laptop Purchase
- F. Action on Long Range Plan Project - Shelving Purchase
- G. Action on Paying Off Copier Lease
- H. Action on Staff Appreciation
- I. Action on Long Range Plan Project – Staff Salary Equalization to Management Association Survey, 2016 or Projected Scale
- J. Action on Long Range Plan Project - Salary Adjustment for Circulation Department
- K. Action on Adjustment to Salary Schedule
- L. Action on First Draft FY 2017-2018 Internal Budget
- M. DISCUSSION AND ACTION ON A RESOLUTION ADOPTING A TENTATIVE FORM OF AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2018
- N. Set Date for Budget and Appropriation Hearing
- O. Review of Closed Session Minutes – First Half of Year (5 ILCS 120/2.06)
- P. Action on Director's Review and Contract Agreement

11. Executive Session

12. General Good and Welfare

13. Adjournment