

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
REGULAR MEETING  
MEETING ROOM  
September 28, 2016 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

President Cathy Warner called the meeting to Order at 6:30 p.m.

**2. Roll Call**

|              |   |                     |   |
|--------------|---|---------------------|---|
| Mike Bock    | A | Anne Richmond       | P |
| Laura Frye   | P | Carolina Schottland | P |
| Diane Klein  | P | Cathy Warner        | P |
| Kathy Oetker | A |                     |   |

|                                       |   |
|---------------------------------------|---|
| Jim DiDonato, Executive Director      | P |
| Robbyn Allbee, Administrative Manager | P |
| Edith Basir, Volunteer Coordinator    | P |

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Laura Frye made a motion to approve the agenda as presented, Anne Richmond seconded. All Trustees present, (Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion carried.

**5. Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Present: Maggie Rodriguez, Dante Rivera, Ilene Rivera and Lewis Rivera. Dante presented his Eagle Scout project, building 6 Little Free Libraries, in the community.

**6. Approval of Minutes**

a. Site Selection Subcommittee Meeting for September 8, 2016

Carolina Schottland made a motion to approve the Site Selection Subcommittee Meeting for September 8, 2016, Anne Richmond seconded. The following Trustees, (Richmond, Schottland and Warner), voted aye. Trustees Frye and Klein abstained. Motion carried.

b. Board Meeting Minutes for August 24, 2016

Laura Frye made a motion to approve the Board Meeting Minutes for August 24, 2016, Anne Richmond seconded. All Trustees present, (Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion carried.

**7. Financial Business**

a. Bookkeeping Report

b. Vendor's List - Warrant # 711

Laura Frye made a motion to approve Warrant #711, Carolina Schottland seconded. On a Roll Call vote, all Trustees present, (Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion carried.

c. Investment Rates:

**8. Communications:**

a. Department Report – Edith Basir, Volunteer Coordinator

Edith Basir updated the Board on the many projects she is attending to, such as, Passport Services, Volunteers, and Friends. The Board thanked Edith for all her hard work.

**9. Library Director's Report**

Jim presented the report as written. The Trustees would like to visit Fremont library, Warren- Newport library and Mc Henry library.

**10. Action Items**

No Action Items

**11. Executive Session**

**12. General Good and Welfare**

**13. Adjournment**

President Cathy Warner adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee,  
Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Anne Richmond,  
Secretary, Library Board of Trustees