

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
MEETING ROOM
November 16, 2016 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the meeting to order at 6:30 p.m.

2. Roll Call

Mike Bock	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Diane Klein	P	Cathy Warner	P
Kathy Oetker	6:34 p.m.		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

4. Approval of Agenda

Anne Richmond made a motion to approve the agenda as presented, Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Richmond, Schottland and Warner, voted aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

- a. Sarah Armstrong of Turks Cap Consulting – Discussion on Mission Statement and Long Range Plan postponed for discussion at a later meeting

6. Approval of Minutes

b. Board Meeting Minutes for October 26, 2016:

Laura Frye made a motion to approve the Board Meeting Minutes for October 26, 2016 as presented. Anne Richmond seconded. The following Trustees, Frye, Klein, Richmond and Schottland, voted aye. Trustees Bock and Warner Abstained. Motion carried.

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 712

Laura Frye made a motion to approve Warrant #712, Anne Richmond seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted aye. Motion carried.

c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
July	.356%	.20%
August	.386%	.20%
September	.404%	.20%

8. **Communications:**

The Board was presented a Thank You card signed by staff for the gift cards.

9. **Library Director's Report**

Jim presented the report as written.

10. **Action Items**

a. Action on Adopting New Mission Statement:

Carolina Schottland made a motion to change the current mission statement:

To engage our community through resources and experiences that celebrate ideas, inspire creativity and enrich lives with exceptional personal service.

to:

To engage our diverse community through resources and experiences that celebrate ideas, inspire creativity and enrich lives with exceptional personal service.

Anne Richmond seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted aye. Motion carried.

b. Action on Scheduling a Site Selection Subcommittee Meeting:

Mike Bock made a motion to hold a Special Meeting of the Site Selection Subcommittee on December 8, 2016 at 6:00 p.m. at the Round Lake Park District, located at 814 Hart Rd to present at their board meeting the library's interest in expanding its floor space and parking and its need for assistance to reach this goal. Anne Richmond seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted aye. Motion carried.

c. Action on Ordinance 11-16-2016-TLO, Tax Levy Ordinance – AN ORDINANCE PROVIDING FOR LEVYING AND ASSESSING TAXES OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS, FOR 2016 TAX LEVY (THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017):

Anne Richmond made a motion to approve Ordinance 11-16-2016-TLO, Tax Levy Ordinance. Carolina Schottland seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted aye. Motion carried.

d. Approval of FY 2015-2016 Audit (75 ILCS 16/30-45; 35 ILCS 200/30-30 and 50 ILCS 310/1):

Laura Frye made a motion to approve the FY 2015-2016 financial audit. Anne Richmond seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

e. Action on Scheduling a Special Meetings to Tour Area Libraries:

Anne Richmond made a motion to visit Fremont Library on January 25, 2017 and consider having the Library Board meeting take place there. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted aye. Motion carried.

Anne Richmond made a motion to visit McHenry Library on February 22, 2017 and consider having the Library Board meeting take place there. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted aye. Motion carried.

f. Action on Closing Library Morning of January 13, 2017

Kathy Oetker made a motion to open at 10:00 a.m. and have a staff brunch. Laura Frye seconded. After discussion, Kathy Oetker withdrew her motion. No action taken.

11. Executive Session

12. General Good and Welfare

13. Adjournment

President Cathy Warner adjourned the meeting at 7:49 p.m.

Respectfully submitted,

Name: _____ Date: _____

Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____

Anne Richmond,
Secretary, Library Board of Trustees