

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
MEETING ROOM
July 27, 2016 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the meeting to order at 6:30 p.m.

2. Roll Call

Mike Bock	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Diane Klein	6:33 p.m.	Cathy Warner	P
Kathy Oetker	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Rich Erikson, Head of Adult Services	P

3. Pledge of Allegiance

4. Approval of Agenda

Mike Bock made a motion to approve the agenda as presented, Laura Frye seconded. All Trustees present, Bock, Frye, Oetker, Richmond, Schottland and Warner, voted Aye. Motion Carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Maggie Rodriguez, Head of Circulation
Joe Huberty, Architect from Engburg Anderson

6. Approval of Minutes

a. Board Meeting Minutes for June 22, 2016

Anne Richmond made a motion to approve the minutes for June 22, 2016, Kathy Oetker seconded. The following Trustees, Bock, Frye, Oetker, Richmond and Schottland, voted Aye. Trustee Warner Abstained. Motion Carried.

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 709

Laura Frye made a motion to Approve Warrant #709, Carolina Schottland seconded. On a Roll Call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion Carried.

c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
April	.292%	.20%
May	.300%	.20%
June	.340%	.20%

8. **Communications:**

a. Presentation by architect, Joe Huberty

Joe Huberty gave the Board an overview of options to expand/rebuild the library. He also discussed site selection criteria. Trustees agreed it would be beneficial to have a Site Selection Subcommittee hold a separate meeting to discuss these options in more detail with Joe.

b. Department Report – Head of Adult Services

Rich Erikson updated the Board on the Summer Reading Program and the happenings in Adult Service over the last 6 months.

9. **Library Director's Report**

Jim gave the report as presented.

10. **Action Items**

a. Action on Ordinance 07-27-2016-BAO, FY 2016-2017 Final Budget and Appropriations Ordinance - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017

Anne Richmond made a motion to approve Ordinance 07-27-2016-BA, Final Budget and Appropriations Ordinance for FY 16 - 17, Carolina Schottland seconded. On a Roll Call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion Carried.

b. Approval of FY 2015-2016 Secretary's Audit (75 ILCS 16/30-65)

Laura Frye made a motion to approve the FY 2015-2016 Secretary's Audit, Anne Richmond seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion Carried.

c. Action on Scheduling Special Meeting to Conduct Long Range Planning

Carolina Schottland made a motion to schedule a Special Meeting to Conduct Long Range Planning for August 3, 2016 at 6:30 pm in the Meeting Room, Mike Bock seconded. The following Trustees, Bock, Klein, Oetker, Richmond, Schottland and Warner, voted Aye, Trustee Frye voted Nay. Motion Carried.

d. Action on Site Selection Committee

Laura Frye made a motion to appoint Anne Richmond, Mike Bock, Kathy Oetker and Carolina Schottland to the Site Selection Committee and to meet on August 11, 2016 at 6:00 pm in the library's Meeting Room, Anne Richmond seconded. All Trustees present,

Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion Carried.

11. Executive Session: None

12. General Good and Welfare

13. Adjournment

President Cathy Warner adjourned the meeting at 8:08 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Anne Richmond,
Secretary, Library Board of Trustees