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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
MEETING ROOM
May 25, 2016 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call

Mike Bock
Laura Frye
Diane Klein
Kathy Oetker

Anne Richmond
Carolina Schottland
Cathy Warner

Jim DiDonato, Executive Director
Robbyn Allbee, Administrative Manager
Penny McMahon, Head of Technical Services

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Approval of Minutes

- a. Board Meeting Minutes for April 27, 2016

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 707
- c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
February	.241%	.20%
March	.269%	.20%
April	.292%	.20%

8. Communications:

- a. Department Report – Head of Technical Services

9. Library Director's Report

10. Action Items

- a. Action on First Draft FY 2016-2017 Internal Budget
- b. DISCUSSION AND ACTION ON A RESOLUTION ADOPTING A TENTATIVE FORM OF AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017
- c. Set Date for Budget and Appropriation Hearing
- d. Approval of .02 Building Maintenance Levy (75 ILCS 16/35-5 and 10 ILCS 5/28-2)
- e. Adopt Prevailing Wage Ordinance (820 ILCS 130/9)
- f. Appoint Trustees to Review Secretary's Minutes for Past Fiscal Year 2015-2016 (75 ILCS 16/30-65)
- g. Action on Selection of Accountant
- h. Approval of Contract for Architectural Services
- i. Action on Personnel Manual Update – First Draft

11. Executive Session

12. General Good and Welfare

13. Adjournment