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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
LONG RANGE PLANNING MEETING
FOX LAKE DISTRICT LIBRARY MEETING ROOM
255 E Grand Ave, Fox Lake, IL 60020
January 19, 2016 – 7:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the meeting to order at 7:00 p.m.

2. Roll Call:

Mike Bock	A	Anne Richmond	A
Laura Frye	P	Carolina Schottland	P
Diane Klein	P	Cathy Warner	P
Kathy Oetker	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

All present recite the Pledge of Allegiance

4. Approval of Agenda

Laura Frye made a motion to approve the Agenda as presented, Diane Klein seconded. All Trustees present, (Frye, Klein, Oetker, Schottland and Warner), voted Aye. Motion Carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Communications

7. Action Items

a. Long Range Planning Objectives and Goals:

The Board discussed several ideas, including:

- Hiring a Long Term Planner, Architect, and Financial Planner
- Installing a Lite-Brite Wall
- Installing a Self-Check Machine
- Reconfiguring Staff Office space
- Purchasing New Furniture
- Adding Services
- Adding Programming
- Increasing Outreach activities
- Staffing Resources

No Official Action was taken

8. General Good and Welfare

9. Adjournment

President Cathy Warner adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Name: _____ Date: _____

Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____

Anne Richmond,
Secretary, Library Board of Trustees