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**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING AGENDA  
REGULAR MEETING  
MINUTES  
Meeting Room  
February 24, 2010 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

**2. Roll Call:**

Mandy Hollingsworth	P	Shari Skorcz	A
Linda Kauffman	A	Patty Smart	P
Diane Klein	A	Cathy Warner	P
Brad Ogilvie	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P

Staff Present:  
Debbie Allen, Head of Youth Services

Cathy Warner was President Pro-Tem  
Patty Smart was Secretary Pro-Tem

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

**5. Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

**6. Approval of Minutes**

- a. Regular Board Meeting Minutes for January 27, 2010  
Brad Ogilvie made a motion to accept the Regular Board Meeting Minutes for January 27, 2010. Mandy Hollingsworth seconded. The following Trustee's, (Hollingsworth, Ogilvie, Smart and Warner), voted Aye. Motion Carried.

**7. Financial Business**

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 632 in the amount of \$171,899.07
- c. Investment Rates:

i. Illinois Funds		ii. National City/PNC	
October	.093 %	October	0.55%
November	.117 %	November	0.54%
December	.121%	December	0.54%
January	.097%	January	0.55%

Brad Ogilvie made a motion to accept Warrant # 632 in the amount of \$171,899.07. Patty Smart seconded. On a roll call vote all Trustees present, (Hollingsworth, Ogilvie, Smart and Warner), voted Aye. Motion Carried

**8. Communications**

- a. Department Report – Deb Allen, Head of Youth Services  
The Board thanked Debbie Allen and the Youth Department for continuing to provide great programs and engage young readers.
- b. Brad Ogilvie and Mandy Hollingsworth reported on their Legislative Breakfast trip. Brad stated that the Legislators told the attendees not to expect money from the State and relayed the generally dire message about the State of Illinois' financial situation. Brad and Mandy did have a good conversation with Sandy Cole's representative. The library will invite Representative Cole to visit Trustees at an upcoming meeting.

- c. Brad Ogilvie reassure the Board that he is keeping a close eye on the recent set of Toyota recalls to see if the library van is included; to date no recalls have included any Toyota vans.
- d. Jim mentioned the library's great experience serving as a voting site on the February 2<sup>nd</sup> election. The library brought in over 200 voters that day, all potential new library users! The Board passed along its appreciation to Molli Larson for all her work as a site manager during the recent elections.

**9. Library Director's Report:**

Jim presented the Director's Report as written. The Board directed Jim to begin looking at bids for the following services: accounting, auditing, and insurance. Trustees noted they would prefer to review these services over the next several months rather than all at once.

**10. Action Items**

- a. Approval of An Ordinance Authorizing Certain Interfund Transfers  
Midyear FY 2009-2010  
Tabled until March 2010

**11. Executive Session:** None

**12. General Good and Welfare**

**13. Adjournment**

Cathy Warner adjourned the meeting at 7:25 p.m.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee,  
Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Patty Smart,  
Secretary Pro-Tem, Library Board of Trustees