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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
SPECIAL MEETING
Meeting Room
December 2, 2009 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Diane Klein called the meeting to order at 6:03 pm

2. Roll Call:

Linda Kauffman	P	Shari Skorcz	A
Diane Klein	P	Patty Smart	P
Brad Ogilvie	A	Cathy Warner	P

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

4. Approval of Agenda

Cathy Warner made a motion to approve the agenda as presented. Patty Smart Seconded. All Trustees present (Kauffman, Klein, Smart and Warner) voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Amanda Hollingsworth was present

6. Communications

None

7. Executive Session for the purpose of discussing the selection of a person to fill a public office

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

(5 ILCS 120/2(c)(3).)

Cathy Warner made a motion to enter into Executive Session at 6:05 for the purpose of discussing the selection of a person to fill a public office. Linda Kauffman seconded. All Trustees present (Kauffman, Klein, Smart and Warner) voted Aye. Motion carried.

Cathy Warner made a motion to exit Executive Session and resume the regular session at 8:50 pm. Diane Klein seconded. All Trustees present (Kauffman, Klein, Smart and Warner) voted Aye. Motion carried.

Regular session resumed at 8:51 pm.

8. Action Items

a. Appointment of New Trustee

Cathy Warner made a motion to select Bill Gentes and Amanda Hollingsworth as the two final candidates for the open Trustee position and that they be invited to attend the December 16, 2009 Board Meeting for a second interview by the Library Board. Diane Klein seconded. All Trustees present (Kauffman, Klein, Smart and Warner) voted Aye. Motion carried.

b. Approve Date of Special Meeting for the Purpose of Interviewing Prospective Candidates for Open Trustee Position

No Motion Made; No Action Taken

9. General Good and Welfare

10. Adjournment

President Diane Klein ended the meeting at 8:53 pm