

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
Meeting Room
December 16, 2009 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call:

Linda Kauffman
Diane Klein
Brad Ogilvie

Shari Skorcz
Patty Smart
Cathy Warner

Jim DiDonato, Executive Director
Robbyn Allbee, Administrative Manager

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Approval of Minutes

- a. Tax Levy Hearing Meeting Minutes for November 18, 2009
- b. Regular Board Meeting Minutes for November 18, 2009
- c. Special Board Meeting Minutes for December 2, 2009

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 630
- c. Investment Rates:

i. Illinois Funds	ii. National City/PNC
August .153 %	August (Assoc. Bank) 0.25%

September	.157 %	September	0.55 %
October	.093 %	October	0.55%
November	.117 %	November	0.54%

8. Communications

- a. Department Report – John Haliotis, Information Technology Systems Administrator

9. Library Director's Report:

- a. Planning Objectives:
 1. Digital Past Project
 2. Re-lighting the Lobby, Vestibule, and Stairwell
 3. New Information Desk/Circulation Workstation
- b. Interview Prospective Board Candidates

10. Action Items

- a. Approval of FY 2008-2009 Audit (75 ILCS 16/30-45; 35 ILCS 200/30-30 and 50 ILCS 310/1)
- b. Approval of Security Camera Purchase
- c. Approval of Computer Network Equipment Purchase
- d. Approval of Board Bylaws – Second Draft
- e. Approval of Credit Card Account Limit
- f. Appointment of New Trustee
- g. Approve Date of Special Meeting for the Purpose of Interviewing Prospective Candidates for Open Trustee Position
- h. Second Half of Year Review of Closed Session Minutes (5 ILCS 120/2.06)
- i. Ratify Annual Report of Receipts and Disbursements for FY 2008-2009 (30 ILCS 15/1 and 15/2)

11. General Good and Welfare

12. Executive Session for the purpose of discussing the selection of a person to fill a public office

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

(5 ILCS 120/2(c)(3).)

13. Executive Session for the purpose of reviewing closed session minutes

The discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

(5 ILCS 120/2(c)(21).)

14. Adjournment